

Sandye Place Academy

Closure Sub-Committee - Terms of Reference

Membership & General matters

- The Committee shall consist of at least three governors, and the Business Manager; meetings will be quorate if there are at least 3 governors.
- The Committee shall meet at least once a term and otherwise as required to manage the closure of the Academy.
- Chair to be elected at the first committee meeting of the academic year.

Terms of Reference

- To act as Programme Board for the Closure of the Academy
- To oversee redundancy procedures as per the Academy's Redundancy Policy and with support from external HR provider and in liaison with the Finance, Premises & HR Sub-Committee. To form a Redundancy panel as required.
- To oversee the disposal of Academy assets, in liaison with the Finance, Premises & HR Sub-Committee
- To oversee and monitor the closure of the Limited Company and finalising the Academy's accounts by 31st December 2019.
- To oversee arrangements and planning of social and commemoration events
- To oversee and monitor the transfer of the Academy's land and buildings to the Department for Education
- To oversee the transition of pupils to the next stage in their education